

## **CONSIGNOR INFORMATION/AGREEMENT**

**RETURN ENGAGEMENT: 803-642-3337**

**HOURS: MONDAY-SATURDAY 10:00am-5:30pm**

Merchandise (twenty items or less) will be accepted on Mondays from 10:30am-4:30pm during times noted below. **AN APPOINTMENT IS REQUIRED** for consignment on any other day: **NO EXCEPTIONS.**

### **CONSIGNMENT SCHEDULE AS FOLLOWS:**

February 1<sup>st</sup> thru June 30<sup>th</sup> we accept SPRING and SUMMER items.

September 1<sup>st</sup> thru November 30<sup>th</sup> we accept FALL and WINTER items.

\*To consign between 20 and 30 items, please make an appointment for Tuesday-Friday (10:30am-4:30pm) to eliminate your wait time and better serve you. Consigning of more than 30 items at one time is up to the discretion of RE management.

During the months of July, August, December and January we will accept LIMITED CONSIGNMENTS/HIGH END items on an appointment basis **ONLY**.

**WE TAKE TOP DESIGNER CLOTHING/JACKETS/COATS, ACCESSORIES, SOME VINTAGE, and FORMAL WEAR ALL YEAR.**

WE ACCEPT: **Current** and classic styles for woman. We take all designer brands such as Dior, Chanel, Prada, St. John, etc.. And also mid-range items such as Ann Taylor, DKNY, Etcetera, Chico's, Lucky jeans and so on. We accept formal wear, accessories (watches MUST have battery and be in working order) select vintage items/clothing, jewelry (both costume and real) and designer perfume.

**WE DO NOT** accept: shoes, bridal gowns, lingerie, swim suits, or anything in poor condition.

**Example of Brands we DO NOT take:** Old Navy, Target, Wal-Mart, Allison Daly, Charlotte Russe, Kim Rogers, St. Johns Bay, Cato, George, Dressbarn, Faded Glory and other like brands.

All merchandise is priced solely by Return Engagement with the exception of handmade jewelry. We DO welcome and encourage consignor input on unique or high end items such as couture items, furs, and one-of-a-kind gowns, clothing and jewelry.

Return Engagement takes extraordinary measures to assure that all items represented as authentic, truly are. Despite our care, a rare item that is not authentic will slip through. We ask

that you bring any suspect item to our attention prior to purchase so that we can investigate its authenticity. If we are aware the item is not authentic you should see a “faux” on the tag. If you purchase an item and believe it to be faux you must bring the receipt along with the item to us within 3 days for us to investigate.

All items must be in excellent repair – odor and stain free, clean, wrinkle free and ON HANGERS (hangers can be returned upon request). PLEASE REMEMBER: items that are clean, freshly laundered not only sell faster they also sell for more!!

Please leave dry cleaning tags (if applicable) in place.

Consignors will earn 50% of the profits (profits are calculated after credit card sale fees and expenses). There is a \$15.00 yearly membership fee.

We do not accept credit purchases for less than \$15.00 to save on associated credit card fees. Consignors that exceed \$5,000 annually may be entitled to a refund of the annual fee.

You may choose to have your unsold items **RETURNED OR DONATED**. If you choose to have items DONATED you will be provided (upon request) with a signed tax receipt for all items donated. If you choose not to donate you do not have to pick up your items until we call you. **However, once you are called you have two weeks to pick up your items. It is your responsibility to keep your personal information current;** if we cannot contact you to retrieve your items they **WILL** be donated. After ninety days on the floor items will either be returned or become property of Return Engagement to be dispensed with at the store’s discretion. If you choose to change from “donate” to “no-donate” or vice-versa it will only apply to NEW items consigned NOT items that are already consigned there are NO EXCEPTIONS to this policy.

#### **SCHEDULE OF SALES AND CONSIGNOR PAYMENTS:**

All items have a sales period of AT LEAST 90 days on the floor. Sales period begins once the item is on the sales floor, not when it is brought in.

USUAL SALE SCHEDULE:

Days 1-30: full consignment price-Days 31-60: 25% off-Days 61-90: 50% off

DONATE CONSIGNORS MAY RECEIVE AN ADDITIONAL 30 DAYS AT 75% OFF. THE ADDITIONAL SALES TIME IS AT THE DISCRETION OF RETURN ENGAGEMENT.

There are exceptions to this schedule: FURS **will only** be marked down by the owner of RE after it has been on the floor for at least 9 months. TOP END designer clothing and accessories will be

marked down **but** only after they have been on the sales floor for an excessive period of time (greater than 6 months).

All sales and special events are at RE's discretion.

**LAYAWAY:** Items on layaway are considered sold. Consignors may not retrieve items on layaway unless the purchaser is in default of the layaway policy.

Consignor checks are based on a monthly schedule. Sales from the 15<sup>th</sup> thru the 15<sup>th</sup> are available on the 1<sup>st</sup> of the following month. Checks are written only if there is a consignor profit of \$25.00 or more. If the amount is less than \$25.00 monies will "roll over" until the next month. We DO NOT mail checks unless we are provided with a self-addressed and stamped envelope.

**Checks will be held for 6 months from issue. UNCLAIMED CHECKS: All unclaimed checks shall become the property of Return Engagement after 180 days (6 months) after date of issue and as such the consignor has no further claim to said monies. It is the sole responsibility of the consignor to track when a check is issued to their account. There are two ways a consignor can keep track of their personal account:**

- 1) Sign-in to our website at [returnengagementtaiken.com](http://returnengagementtaiken.com) and enter your consignor number and password on the consignor page.
- 2) Call Mon-Sat 10am-5:30pm and request staff to look up your consignment information at 803-642-3337.

Secondly, all un-cashed checks that have been issued and received by the consignor or the consignor's representative cannot be re-issued after 180 days (6 months) of issue.

In the event a check is lost Return Engagement will reissue a check **ONLY** if the consignor pays a \$45 stop check fee.

**Policies are subject to change at any time. Policy updates or changes can be found on our website or our Facebook page.**

All pricing, sales and discounts are solely at the discretion of RE.

"Return" items **MUST** be picked up within 14 days of being notified by RE. Unclaimed items will be considered **ABANDONED** and **WILL** be **DONATED** if not picked up after reasonable attempts have been made to contact consignor (three attempts will be made). Make sure we always have your current information.

Consignors may “un-consign” any item(s) but MUST give RE 14 days to group your items for return. A consignment removal form must be signed for any removals.

Return Engagement takes the utmost care with your consigned item(s), that being said, we **cannot** be responsible for any **lost, stolen, or damaged items. Items consigned at Return Engagement are consigned solely at the owner’s risk.**

You may track your items on our website: [www.returnengagementtaiken.com](http://www.returnengagementtaiken.com)

CONSIGNOR NUMBER ( ID) \_\_\_\_\_ PASSWORD: \_\_\_\_\_

**ALL UPDATES AND/OR POLICY CHANGES WILL BE POSTED SOLELY ON THE WEBSITE. ANY CHANGES TO POLICIES ARE STRICTLY UP TO THE DISCRETION OF RE AND MAY OCCUR WITHOUT NOTICE.**

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